

# Operations – February 2017 Update

**THIS NOTICE IS PART OF SYDNEY MARKETS' REGULAR UPDATES TO TENANTS**

## Flower Market Parking Changes

SML will commence a three month trial of changes to the unreserved parking at the rear of the Flower Market. These spots will be offered as **Reserved Parking** and will incur fees (@2016-2017) of **\$352.00 + GST per Quarter**. These parking spots will be allocated to florists and commercial businesses only and will only be reserved up until 6:30am Monday to Friday.

**The trial will commence on MONDAY 3RD APRIL 2017 and will run for three months.**

If you have registered and are currently on the waiting list for a reserved parking position you will be contacted by SML staff to take up this opportunity. As the demand is greater than the availability, not all people on the list will secure a reserved parking spot in this area. Those that do not have a reserved parking position around the Flower Market Circuit parking area will not be permitted entry to this area until 6:30am Monday to Friday.

Extra Flower Market parking is available for the public, Florists and commercial businesses as non-reserved parking pass holders on the top level of the western car park. This will be managed by Operations Staff.

There is also an opportunity to secure reserved parking on Level 1 of the Western car park with access to the lift (undercover area), which will incur the same reserved parking fees of (@2016-2017) of \$352.00 + GST per Quarter.

*For further information please contact the Operations Support Team Leader, Glenn Russell, on 0417 325 232 or call the 24/7 Security Mobile 0409 325 232.*

## BUILDING D – SATURDAY PADDY'S FRESH FOOD MARKET

### New Forklift Cut Off Times to Commence from 6 May 2017

SML and SafeWork NSW recently reviewed the operation of forklifts within Building D during the Saturday Paddy's Fresh Food Market and as a result, the cut off times for forklifts entering Building D during Saturday Paddy's Fresh Food Market trading will be changed to between the hours of 4.15am and 3.00pm to provide a safer pedestrian environment.

Stakeholder consultation will be undertaken until 6 May 2017 when new forklift operating procedures will be introduced whereby from 4.15am to 6.00am on Saturdays, forklifts will only be permitted to access Building D with a spotter.

Guidelines will be as follows:

- All tenants and Buyers are to ensure that the operator of the forklift is guided into and out of Building D by a spotter, which must be supplied by the Building D Tenant. If there is no spotter then a forklift cannot enter or exit Building D between 4.15am and 6.00am.
- Forklifts must give way to all pedestrians AT ALL TIMES.
- Between the hours of 4.15 and 6.00am forklifts must travel at a walking pace when operating inside Building D.

**THE PRIORITY IS REDUCING THE RISK OF FORKLIFT AND PEDESTRIAN INTERACTION. ALL STAKEHOLDERS ARE REMINDED THAT FORKLIFTS ARE NOT PERMITTED TO ENTER BUILDING D FROM 6.00AM TO 3.00PM ON SATURDAY.**

**NOTE: All unsafe work practices need to be reported to an SML Market Officer or by calling the 24 hour SML contact number 0409 325 232 or the WHS Manager on 0417 325 171. In addition, unsafe forklift practices should be reported to the owner of the forklift.**

## WINE GRAPE SEASON

The 2017 Wine Grape trading season will commence **Friday 10<sup>th</sup> March 2017** in the Sydney Markets Rail area. The Wine Grape Season lasts for 10 weeks, finishing on 13<sup>th</sup> May 2017.



## ENVIRONMENT UPDATE

Higher than anticipated volumes of organic waste were received due to the weather conditions this summer. Despite this, Sydney Markets achieved a recycling rate of 69% in January 2017!

Cardboard collection and recycling has improved due to new initiatives implemented. Clean cardboard can be left at the end of the dockways for Wholesalers/Warehouses or taken directly to Green Point. Paddy's standholders can leave the Cardboard on their stand at the end of trading and it will be collected by our waste contractor, Veolia.

Please ensure all fruit and vegetable waste is separated and taken to Green Point for recycling. If you remove the packaging from the fruit and vegetable waste and place it inside Cardboard bins (similar to watermelon bins) it reduces contamination and helps our recycling process.

There has also been a significant increase in the number of plain pallets around the site, so please don't discard them; take them directly to Green Point for re-use or recycling.

The new Polystyrene machine at Green Point recycles polystyrene boxes much faster and efficiently.

Foodbank have employed a new person, Mr Ben Cox, who is actively sourcing food waste from Tenants within the Markets. If you would like to donate any suitable food waste for charity you can drop it off in the Rail Area beside the Weighbridge, Flemington Tuesdays to Fridays from 8:30am

In the past year Foodbank have collected **491 tonnes** of fruit and vegetables at Flemington! Well done to all the Tenants who have donated.

### GREEN POINT OPERATION HOURS:

<b>Wholesale &amp; Growers</b>	Mon to Fri	8.30am-2.30pm
<b>Sydney's Paddy's Markets (between Buildings A &amp; B)</b>	Fri and Sun	3.00pm-6.00pm
<b>Sydney's Paddy's Market (outside Building D – Door 4)</b>	Sat ONLY	3.00pm-6.00pm

## KEEP OUR MARKETS CLEAN

Sydney Markets Limited is committed to providing a clean and safe environment. Tenants within Buildings A, B, C, D & E are also responsible for keeping work areas clean, including the buyer's walkways and common areas in all Buildings within the Markets. **You should not use a blower as this causes dirt to be blown onto neighbouring stands and stock.**

If you require a red lid General Waste bin or green lid Organic Waste bin contact the Environment Manager Mr Con Kapellos on 0417 325 173.

*Remember – Do the right thing! Help keep our Market clean and safe!*

## ILLEGAL DUMPING ONSITE

Sydney Markets continues to work closely with Strathfield Council and the newly formed Government Regional Illegal Dumping Squad to combat illegal dumping of waste on site.



Details of persons found dumping rubbish on site will be passed on to Strathfield Council. Fines starting from \$2,000 for dumping waste can be issued.

**If you see anyone dumping rubbish on site please do not hesitate to contact us to investigate the matter on 0409 325 232.**

## NEW WORK HEALTH & SAFETY WEBPAGE

SML has introduced a dedicated Work Health and Safety (WHS) Webpage for all stakeholders on the Sydney Markets website. The webpage contains the Sydney Markets Work Health and Safety Management Plan and details of Safety Notices, Bi-Monthly Operations updates and Site Services Notices.

Your feedback is important; if you have any queries about the newly launched webpage, please contact the WHS Manager, John Pascucci on 0417 325 171.

## PROPERTY UPDATE

### Sydney Markets Plaza Shops FOR LEASE

A great opportunity exists for a new retail business.

**Shop 9-10 – 157m<sup>2</sup>** (Approximately/Subject to survey)

Large premises with dual access from the South and North sides. Also has a small kitchenette. **Available Now.**

**Join existing retail tenants such as the CBA, Westpac, ANZ, BOQ, Australia Post, Newsagency, Tigers Leagues Club, Pet Store, Chiropractor, Subway, Bakery, Cafés, Mobile Phone Retailer, Hairdresser and Butcher, along with commercial tenants such as Accountants, Dentist, & other professional services, plus a Hotel and Veterinary Hospital.**

### Sydney Markets Plaza Offices Suites FOR LEASE

**Office Suite B10 – 46m<sup>2</sup>** (Approximately)

This is a light filled corner office with a small kitchenette positioned on Level 1.

**Available NOW.**

### Sydney Markets Conference Centre

The Sydney Markets Conference Centre is also available for hire. The Centre can be used as one unit or divided into two.

**For details and bookings please contact the Executive Secretary on (02) 9325 6298.**

## No Smoking

All Plaza tenants are reminded that **Shops** and **Office Suites** are SMOKE FREE ZONES. Occupiers of any Market space are required under the **Smoke Free Environment Act** to see that persons do not smoke in their premises.



## PERSONAL PROTECTIVE EQUIPMENT (PPE)

All people attending the Wholesale Produce, Growers and Flower Markets from Monday to Friday must wear high-visibility vests and appropriate footwear.



Vests can be purchased from vending machines onsite. Speak to a Market or Security Officer for directions to vending machine locations.

SYDNEY MARKETS

## SAFE FORKLIFT OPERATIONS

- It is compulsory to wear a seatbelt. Comply Notices will be issued for non-compliance. Forklifts without seatbelts cannot be used until a seatbelt is fitted.
- Directional signage and other road signage MUST be followed.
- Speed limits are enforceable (10kph under canopies, 20kph in open areas, 5kph on the forklift bridge).
- Forklifts should be governed to no more than 20kph. Forklift governors are randomly checked by SML staff to ensure they have not been tampered with
- Pedestrian safety – be aware of pedestrian crossings and access ways.
- Forklift drivers must have a current RMS driver Licence and HRW (High Risk Work) Licence from WorkCover/SafeWork and these must be carried by drivers at all times.
- When operating a forklift on site you are not permitted to push empty pallets or pallets of produce along the ground.
- Defective forklifts are to be reported to the business owner (principal).
- Forklift operators are not permitted to carry passengers on forklifts.
- Travel in a forward direction when not carrying a load. Only travel in reverse whilst carrying a load that would obstruct your vision if travelling forward.
- Forklift lights must be turned on when operating at night.
- No mobile phones or two way radio devices to be used while operating forklifts.
- Do not operate any vehicle when under the influence of drugs (which may include some prescription drugs) or alcohol.
- No vehicles are allowed inside the buyers walks or the end ramp ways of Buildings A, B and C from;
  - 3.00am to 8:00am Monday and Friday
  - 3.30am to 8.00am Tuesday to Thursday.
- RMS Road Rules must be adhered to at all times and as such, the roundabout at Austin Avenue is to be used as per RMS Road Rules
- No person is to travel or be lifted on the tines of a forklift.
- Do not carry items on the forklifts other than what the forklift is designed to carry on pallets.
- Forklift drivers must not smoke, eat, drink, or use listening devices (e.g. iPods, mobile phones) whilst operating a forklift.
- Do not leave forklifts unattended whilst the forklift is still running.
- Do not leave the keys in the ignition of the forklift whilst the forklift is unattended.
- No pushing or pulling of other vehicles (including deliberately colliding with other forklifts), whilst operating a forklift.
- No 'hooning' or overtaking whilst operating a forklift.

**SLOW DOWN • BUCKLE UP • STAY SAFE**

## HOTLINE NUMBER 0409 325 232

If you observe any reportable offence such as rubbish dumping, suspicious behaviour, transhipping, safety concerns or anything you believe to be reportable, please do not hesitate to contact the hotline number

**HOTLINE NUMBER 0409 325 232**

*For further information and enquiries please contact SML's Operations Manager, Adrian LaCava on 02 9325 6170.*

**BRIAN BIGELOW**  
Head of Operations